

Forest Heights Community Association Inc.

BOARD of DIRECTORS ZOOM MEETING

Tuesday December 21, 2021

7:00 PM

Meeting Minutes

Attending: President, Jerry Corriveau, Treasurer, Greg Barnes
Socrates Seretis, Lori Yu, President Elect, Ray McCormick, Ted Loker, Joanne Lenos
Maureen Doran

Regrets: Doug, Hilary, Betty, Socrates

Call to Order: 7:03 pm

1. Agenda **motion** to approve – Ray – Lori carried
2. **Motion** to approve October 26th minutes – Joanne--Greg carried
3. **Business Arising**—The Board had concerns about the lack of recognition for our substantial donation to A Better Tent City, especially given a recent photo op in the Record that did not mention it. Ted will follow up and circulate the Citizen article and photo on our website and Facebook account.

4. December 1st Celebration Social

Very high satisfaction from everyone with the evening, including the venue and intentions of returning to the same location in 2022; preferred date is late November or Early December. Jerry has received thank you notes from the award recipients.

Jerry thanked the Board for honoring him by creating a **Volunteer of the Year Award** bearing his name. Greatly appreciated.

Kadeem's acceptance speech **was so moving** that the Board would like to have him on a video for distribution on our social media platforms. Ray and Ted will follow up on the idea.

5. Association Program Committee Report

Winter program now has nearly 500 registrations and \$19,000.00 in revenue.

45 programs were advertised; 8 are on the committee watchlist for possible cancelations and merges. Jerry had indicated he would like someone to take his position as the Chair of the Committee. Maureen and Joanne offered to co-chair the group which was greeted with the Christmas spirit. The committee made the following recommendation: That the Board make a motion appointing Maureen and Joanne as Co-Chairs.

Motion by Ray Second Lori

To appoint Joanne Lenos and Maureen Doran as Co-Chairs of the Association Program Committee, effective January 6, 2022.

Carried unanimously.

6. Board Transition effective January 1, 2022.

1. Banking at Libro:

Motion moved by Tatiana and seconded by Lori

To authorize four new signing officers, effective January 10, 2022.

President Ray McCormick, Treasurer Greg Barnes, Vice President Ted Loker, Secretary Betty Papazotos. Names to be submitted to Libro. Paperwork will need to be completed by each person.

Carried unanimously

2. Zoom Account: The account is in Jerry's name and paid on his credit card for which he gets reimbursed. Upon request by Ray, Jerry agreed to keep the account open until the end of January. The Board will experiment with the Google meets platform. There was also general support to have Board meetings at different Centres in order to tour the building and possibly have an Association President from that particular area be a meeting guest. Ray will take this into consideration in the new year.

3. **Communications** has always been considered as a very important aspect of our governance and activities. Protocols exist in relations to the City; however, it was felt the Board needed to develop a broader Board policy to cover not only the City, but all of the stakeholders we engage with. Communication with our citizens and large number of program participants also needs to be included in our review and eventual draft policy. Ray and Ted will work on this, primarily but not exclusive in respect to the Board of Directors.

4. **Other business:**

Ted has offered to examine and suggest upgrades to our many written administrative documents, forms, contracts, ...This was seen as a worthy endeavour by everyone.

Ted also asked for additional Board members to be included as **administrators** on our Facebook platform. Maureen volunteered to join him.

The Board also discussed developing a more formal **orientation program** for new Board members as well as convenors, volunteers, instructors...Jerry agreed to assist with this project.

Next Board Meeting TBD by President Ray in the new year.

Motion to Adjourn – Ray – Maureen carried

MERRY CHRISTMAS AND A HAPPY NEW YEAR.