

Forest Heights Community Association Inc.

BOARD of DIRECTORS ZOOM MEETING

Tuesday January 25, 2022

7:00 PM

Meeting Minutes

Executive Directors: Ray McCormick, Ted Loker, Betty Papazotos

**Directors: Socrates Seretis, Lori Yu, Jerry Corriveau, Doug McKlusky, Tatiana Shcherbina,
Joanne Lenos, Maureen Doran, Mike Henderson**

Absent: Greg Barnes

1. Agenda **motion** to approve – Maureen – Lori Carried

2. **Motion** to adopt December 21st minutes – Joanne – Socrates Carried

3. Ray welcomed the new 2022 Board Members

4. Round table introduction of all the Board Members
 - Each Member communicated their hopes for 2022

5. President's Report:
 - Kelly has replaced Natascha in helping with the programming (new Centre Facilitator to be appointed)
 - Ray cleared and organized the locker room
 - 5..1 Karate stuff has been moved to the other room and room 4 storage has been cleared out

- Looking for soccer coach (all other classes have been assigned instructors)
- Program committee to provide Ted with announcement for the website regarding start date

6. Winter Program Status (Program Committee):

- Monday January 31st will be the start of programs
- Winter programs to run until April 12th (making the Spring session slightly shorter)
- Some programs have been canceled (dropped a few of the karate classes), while some have been added (volleyball and some senior programs)
- Thank you to Ted and Jerry for their hard work on with the programming

7. Financial Statements – Nothing to report. Will have separate meeting to discuss Financials

8. Board Transition re: Banking Changes:

- Working through issues with transferring signing authority to new Executive
- Current Board members to continue signing until the transition is complete

9. Transparency Presentation

- Ted put together a slide show presentation outlining the what, why's, and how's of transparency
- Slide show to be sent to the Board for reference

10. **Motion** to adopt Communications By-Law – Doug – Jerry Carried

11. **Motion** to create By-Law Committee – Joanne – Betty Carried

- The Committee will be responsible for cleaning up the verbiage of the by-laws and make them easier to navigate

12. **Motion** to create Media and Communication Committee – Doug – Socrates Carried

- Want to create one centralized medium for all internal and external communications (Google docs?)
- Add controls to the information for better privacy – have one point of contact
- Perhaps appoint a newsletter editor and a website master
- Need to clean up the job descriptions
- Would like to go paperless to make information more accessible (such as instructor documents)

13. Business Arising:

- Discussed possibly moving meeting date to a different day
- Want to go back to having in person meetings

13..1 Idea of having them at a different community centre each month was proposed to initiate rapport with other Board Members

14. **Motion** to Adjourn – Betty – Maureen Carried