



Forest Heights Community Association Board of Directors Meeting Meeting Minutes

Tuesday March 21, 2023 - 7:00 p.m. at Forest Heights Community Centre, Room 1

Attendees:

Executive Directors: Ray McCormick, Ted Loker, Joanne Lenos, Lori Yu,

Directors: Greg Barnes, Shilpi Dixit

Regrets: Maureen Doran, Betty Papazotos, Socrates Seretis, Jerry Corriveau

(Action items in Red)

Meeting was called to order at 07:02 hrs. (19:02 p.m.)

1. **Motion** to approve agenda: Greg, Shilpi carried
2. **Motion** to adopt Feb 21, 2023 minutes: Greg, Shilpi carried
 - Action Items Review
 - a) Gym wall padding - Kim to speak to Ray after her meeting - **OPEN**

As far as Ray knows Kim has not had the meeting yet and he has been unable to reach her as she has been away
 - b) Board Directors to actively look for volunteer board members - **OPEN**

Ongoing
 - c) T-Ball t-shirts name - Coyotes - **CLOSED**
 - d) Rogers cancellation - Jerry has cancelled it - **CLOSED**
 - e) Volunteers to deliver PG's (see Program Committee Report) - **CLOSED**
 - f) Soccer instructor (see Program Committee Report) - **CLOSED**
 - g) Ray has contacted 96.7 and 105.7 (same office) and left a message with no reply yet. He filled out the online application form. **Ray will follow up. Shilpi will contact 105.3**

- h) Ray will work on getting juice & watermelon for FFD - **OPEN**
- i) Shilpi will connect with Bradish Chagger, MP Waterloo for FFD - **OPEN**

Motion carried.

3. **Business Arising**

- Donation Ideas - \$20,000 budget for 2023
 - a) The association's mandate is to provide health and wellness to the adults and children of the Forest Heights/Forest Hill areas and the community at large. We have and will continue to donate to local charities whenever possible and supported by members.
 - b) Discussion on a donation policy and concluded the only potential item we would put in this policy is to have a paragraph of the areas we service; ie local community, then regional, although it's already in the Constitution - no motion put forward
 - c) **Ray/Lori will send out an email to ask each director for donation ideas and formulate a list to put forward at a future board meeting for voting.**
 - d) Motion to discuss donating \$5,000 to Southridge Public School for outdoor gym equipment. Joanne, Greg carried
 - What is the responsibility of the WRDSB with the cost of replacing the equipment
 - Do we set a precedent for other schools needs
 - We need more information before voting
 - Suggestion to wait until we receive directors ideas for donations and can be added to the list - voting on the motion has been deferred
 - e) Rogers Internet modem - to be kept in storage in the office as we not require it at this time

4. **President's Report:** Ray McCormick

- Nothing to report

5. **Vice-President's Report:** Ted Loker

- Engage survey for 55+ years which is ending on March 22, 2023 at midnight.
 - a) Request for directors to do the survey. There is a place to leave comments as well and keep a positive image to the community.
 - b) Bethany Pearce is asking for input. A suggestion was made to extend an invitation to come and talk to us at a future board meeting.

- c) **Motion** to invite Bethany Pearce to meet with us regarding her request for feedback from the community: Ted, Joanne carried
- d) **Motion** to increase marketing efforts and our spending on promotional items to give out at special events and also to reach out to volunteers for ideas: Ted, Greg carried
- e) Add more information and photos about what we do as an association on Facebook, as we have been recognized for 45 years, and now 48 years of service to all ages from children to older adults.

5. **Treasurer Report:** Joanne Lenos

- Financials were reported and there were no questions (#4 - 2023-03-23)

6. **Secretary's Report:** Lori Yu

- In the Secretary folder, a file has been added called Reference Material. The items have been numbered to match up to the item referred to in the meeting minutes.

7. **Program Committee Report:** Lori Yu (for Maureen Doran)

- a) Spring Program guides were distributed to the pool, local library and home delivery by directors and volunteers Thanks to everyone who helped.
- b) Spring registration opened on March 7th. Our Spring Program is due to kickoff on April 3rd until June 23rd.
- c) Total number of new Spring registrations as of March 21: 784 with 94 on waitlists.

Waitlists include:

Kinder Ballet/Jazz with 11

Dodgeball with 11

Soccer with 10

Karate Red Belt with 9

Maxed out classes: All of the above plus:

Mon/Wed evening Badminton

Ballet

Mon/Fri Happy Hoops

Teen Hoops

Core Strengthening

Wed Dodgeball

Karate Red Belt

Kinder Ballet

Kinder Jazz

PB Intro for Beginners 2:15 pm..

Strength and Balance

Volleyball x3 classes

Yoga (Gentle Chair)

Yoga (Hatha) x 2 classes

Yoga Flow 2

Zumba

- d) We will keep an eye on low registrations and consider other options, e.g. within 2 weeks of the Spring session commencing.
- e) 3 x interviews were held for Soccer Instructors for the Spring Session
 - We have hired three new instructors as this position has been an ongoing problem to fill
 - We will only break even but we will give an opportunity to three girls to further develop their skills in coaching younger kids, and hopefully can retain some or all of them for the fall.
- f) The Fall Program schedule will most likely be due in June. Intend to reconvene a Program Committee meeting (or meetings) prior to that date.

8. **Special Events Report:** Shilpi Dixit

- a) Shilpi will ask Jerry about insurance coverage through the City for Family Fun Day.
- b) Contracts are on the way from Grand River that Ray will sign when received
- c) Donation received from Libro of \$1,000.
- d) Jerry contacted Pillar's but they have not replied

9. **Next Meeting:** April 18, 2023

10. **Motion** to Adjourn: Greg, Shilpi carried

Meeting Adjourned at 09:15 hrs. (21:15 p.m.)