

Forest Heights Community Association Inc.

BOARD of DIRECTORS MEETING

Tuesday May 17, 2022

7:00 PM

Meeting Minutes

Executive Directors: Ray McCormick, Ted Loker, Jerry Corriveau, Betty Papazotos

Directors: Maureen Doran, Lori Yu, Doug McKlusky, Joanne Lenos, Greg Barnes, Socrates Seretis

Absent: Tatiana Shcherbina

1. **Motion** to approve agenda: Jerry - Doug carried
2. **Motion** to adopt April 19th minutes: Betty - Maureen carried
3. Business Arising:
 - 3.1 Workspaces
 - Info email is now up and running
 - Now able to download documents successfully
4. Presidents Report: Ray
 - 4.1 Mike and Ray met to discuss summer programming
 - Received feedback that we're unable to run Summer programs at the Centre due to Covid rules
 - 4.2 Invitation letter to the Mayor is ready to go out
 - 4.3 Going forward the Program Committee will build Fall programming without City collaboration
5. Vice President's Report: Ted
 - 5.1 Ted sent email to the City Staff and Ray to inform them we've met with CJL...then reviewed with the Board
 - 5.2 We've been asked to run all our requests through Mary (including requests previously responded to by the Front End Staff)

- She will have up to 2 business days to respond to us. Her FHCC hours are Tuesday, Wednesday, & Friday between 9am-4pm

6. Treasurer Report / Financial Update: Jerry

- 6.1 Equipment updates: new soccer balls and shuttlecocks were purchased
- 6.2 New volunteer shirts have also been purchased (approximately 30 shirts)
- 6.3 Winter payroll has been finalized
- 6.4 **Motion** to approve the Financial Report: Ray - Doug carried
- 6.5 Hilary has volunteered to stay on as the Bookkeeper. She will help Jerry out with the financials and reconcile the Libro account with Quickbooks
- 6.6 Jerry to include previous year's financials to the report for comparison
- 6.7 Municipal Elections - October 24
 - Jerry has suggested we host 2 candidate's nights before the elections
 - **Motion** to host Municipal Candidate Meetings for Ward 7 and Ward 8 to be done on separate nights: Doug - Greg carried (Doug will take the lead with Jen to help facilitate correspondence to participants)

7. Secretary's Report: Betty

- 7.1 Betty met with Hilary and presented her with the baby gifts from the Board. She was extremely appreciative and thankful to everyone

8. Program Committee Report: Joanne / Maureen

- 8.1 Spring programs kicked off with approximately 650 registrants and only a handful of refunds

- 8.2 Happy Hoops has become one of the most popular with a current double digit waitlist
- To consider adding another time
 - Need another volunteer for existing classes...reached out to the high schools
- 8.3 Victoria Hills Board members recently reached out to us and other Associations to organize a get together. Want to put together a collaboration session
- Looking to meet within the next few weeks

9. Police Records Check (PRC) Update:

- 9.1 Maureen came across article regarding police checks for volunteers that said no fee will be charged to those volunteering in the vulnerable sector. Current fee for a Criminal Records Check is \$20 for volunteers and \$40 for instructors
- 9.2 **Motion** to have the Program Committee come back to the Board with recommendation on how to proceed with police checks: Ray - Maureen carried

10. Next Meeting: Tuesday June 21, 2022

11. **Motion** to Adjourn: Betty - Greg carried