

Forest Heights Community Association Inc.

**BOARD of DIRECTORS MEETING**

**Tuesday October 18, 2022**

**7:00 PM**

**Meeting Minutes**

**Executive Directors: Ray McCormick, Ted Loker, Betty Papazotos**

**Directors: Maureen Doran, Lori Yu, Joanne Lenos, Socrates Seretis, Jen Lema, Shilpi Dixit,  
Greg Barnes**

**Absent: Jerry Corriveau, Doug McKlusky, Tatiana Shcherbina**

1. **Motion** to approve agenda: Maureen - Greg carried
  
2. **Motion** to adopt September 20th minutes: Maureen - Lori carried
  
3. Business Arising:
  - 3.1 Need to increase the budget for equipment so we can replace some of the missing basketballs. Once purchased, there won't be much left in the budget for any emergency items
  - 3.2 **Motion** to increase the equipment budget by \$500: Betty - Socrates carried
  
4. Program Committee Report: Joanne / Maureen
  - 4.1 Fall program kicked off September 12 with 741 registrants. Instructor/convenor handbooks were all distributed

- 4.2 Winter program submission was completed by the October 4th deadline with only minor adjustments. Winter newsletter is due on November 1st
- 4.3 The City has taken over the morning kids program. They have asked for three afternoons a week for YDI in the winter session, but do not currently utilize any space for this on Tuesdays
- 4.4 Participants in the IT classes have been asking about our black and red chairs that were moved out of the Room 1 storage room. We were told they can't be moved back
- 4.5 We've also been asked by the City to remove the wooden display board from the Centre

## 5. Presidents Report: Ray

- 5.1 The letter of complaint was sent to HR. Ray followed up with them after a week or so, and we've now received a response from them
  - We've been asked to provide backup in confidence to them
  - The Board will work together to provide the required documentation
  - Awards banquet is set for Wednesday December 7 at 6:30pm. Betty to send out email asking who can attend

## 6. Vice President's Report: Ted

- 6.1 Howard hasn't been contacted yet regarding Workspaces training for the Board. Will need 1 (or more likely 2) sessions.

- 6.2 Recommend we create Job aids for our various roles
- 6.3 A 2023 calendar of events has been started. Need to include all important dates (ie newsletter release date, registration start dates, Centre open/close dates, etc). Recommended we follow the same religious Holiday announcements as the School Board. Along with the calendar, we can include a dashboard with testimonials, program highlights, or other love for the Centre items

7. Treasurer Report / Financial Update: Jerry

- 7.1 No new updates

8. Secretary's Report: Betty

- 8.1 Registration for Pizza with Santa opens November 1st
- 8.2 Andrew Tulecki Memorial Bursary was awarded at the FHCI commencement to recipient Krysta Ioannidis

9. Other Business:

- 9.1 Recommendation by Shilpi to introduce cricket as a program option for kids (possible ages 5-10). The Program committee will look into possible time slot. Might have to work with the City for Saturday afternoon use

10. Next Meeting: Tuesday November 15, 2022

11. **Motion** to Adjourn: Betty - Greg carried