

FOREST HEIGHTS COMMUNITY ASSOCIATION INC.

BOARD OF DIRECTORS ZOOM MEETING

Tuesday, September 21, 2021 7pm

MEETING MINUTES

In Attendance: Jerry Corriveau President, Hilary Friesen Treasurer, Ray McCormick, Ted Loker, Lori Yu, Joanne Lenos, Maureen Doran

Regrets: Betty Papazotos, Tatiana Shcherbina, Greg Barnes, Socrates Seretis, Doug McKlusky

-
1. **Approval of the agenda** – Motion: Ray/Maureen Carried
 2. **Approval of the Minutes of the August 17, 2021 Board Meeting** – Motion: Joanne/Ted Carried

Correct the date for the Google Doc instruction by Howard, to Monday, August 23, 2021

3. President Update

Thank you to Ted for putting on the website about our upcoming registration and responding to facebook posts/questions.

Jerry also requested for the information about the Waterloo Afghanistan Refugees Fund to also be included on the website. They are looking for donations.

The FHCA would be interested to help out with an Afghan families if they come to our community.

4. **Treasurer – Financial reports – Hilary** – Motion to approve: Hilary/Lori Carried

Balance sheet as of Aug 31, 2021: not many transactions since the last report. Regarding the four grants held in trust, cash has come in and dispensed as expenses come through. Outdoor rink is done and Jerry has given remaining funds back to Kitchener. Next report it will be cleared

off. Hilary is looking into the other grants before clearing them off. The Profit and Loss is showing interest as the only source of revenue and a few expenses.

5. **Program Committee** –Joanne, Lori, Greg, Maureen, Jerry

Twenty nine programs are going to be offered for the fall. We are waiting for the codes so we can begin advertising with our program guide.

There are six paid instructors for adult fitness, the other programs, sports and dance, will be free for the fall only as we get people back into the centre.

We have a new convenor for competitive volleyball program. Shamin Tokhy has taken the place of Nelu Banda. Shamin has been a participant for six years, so were happy to have him as a volunteer.

Jerry and Ray are interim convenors for basketball. Maureen may be interested! Ray suggests we will have to set the direction for play for Friday night basketball.

Wed Pickleball between 3-4 p.m. Carol will teach beginners.

The city has limited 10 participants plus the instructor for active programs in the gym. We will encourage people to register for one or two program times only, ideally, so room for more participants.

We will consider subsidizing the fitness programs to cover instructor costs; this will be decided by the Program Committee after registration if it's worth running.

We are in an unusual circumstances with covid 19 and the challenge of reintroducing programs.

Programs registration is not restricted to only Forest Heights and Forest Hill residents. An ongoing dichotomy based on who we serve as an Association.

6. **Nomination Committee terms of reference** – Ray

The constitution calls for a nomination committee with some broad parameters.

The current effort is to establish the terms of reference for the committee.

The Board engaged in a lengthy and productive discussion with several suggestions to improve the document.

Maureen suggested to use the full the name for AGM/Board of Directors at the first time it appears in the document with the acronym in brackets after, then use the acronym in the rest of the document. An excellent best practice for all of our by-laws, policies and Constitution.

#5 in the terms of reference and #3 in the Authority section, both will be changed to be the same – 7 days In addition to establishing the by-law with the procedure of conducting an annual review.

Joanne will work with Ray and review the previous suggestions captured in google docs.

A motion to approve was tabled until the next meeting.

7. November Board Elections

Twelve people are on the list.

Jen Lema is not sure to leave her name as a candidate, as she realized at the AGM if she had to face a vote, she would be at a disadvantaged having just moved to Forest Heights last year.

The non-residents will be taken off the list.

Ted will put out a notice about the November general meeting to elect the 2022 Board of Directors in early November.

If anyone is interested in submitting their name to run for a Director position, they must do so by November 5th, prior to the actual meeting.

The Board has a concern that it could be a conflict of interest to have one of the candidates on the board given his relationship with a city employee who we work with to some degree.

Jerry said that anyone who is a resident of the Forest Heights and Forest Hill community can put their name forward, yet agreed that at times this individual might be in a clear conflict of interest.

8. Next meeting October 26, 2021 ,7pm

Motion to adjourn: Maureen/Ray